



KLS Vishwanathrao Deshpande Institute of Technology

(Accredited by NAAC with "A" Grade)

(Approved by AICTE, New Delhi. Affiliated to VTU, Belagavi)

(Recognized Under Section 2(f) by UGC, New Delhi)

Udyog Vidya Nagar, Haliyal – 581329, Dist.: Uttara Kannada

www.klsvdit.edu.in | principal@klsvdit.edu.in



My application is with reference to the appointment advertisement in the News Paper -----for the post of -----

Affix your recent
passport size
photograph

1. Name in Full (In CAPITAL Letters): _____
2. Place of Birth (City/District & State): _____, _____
3. Date of Birth : DD_____MM_____YY_____
4. Gender: _____ Nationality: _____
5. Marital status: _____ Caste: : _____
6. Father's Name/Husband Name: _____
7. Mother's Name: _____
8. Permanent Address: _____

_____PIN Code_____
9. Address for communication: _____

_____PIN Code_____
10. Contact No.: _____Email id: _____
11. Alternate Contact No. : _____Email id: _____
12. PAN Card No.: _____
13. Aadhar card No.: _____

14. Blood Group: _____

15. LinkedIn profile link: _____

16. Educational/Professional Qualifications in reverse chronological order

(Attach attested copies of Certificates and Mark Sheets)

Examination Passed	Board/ University	Duration of Degree	Year of Passing	% of Marks	Div.

17. Details of employment, if any in reverse chronological order Experience

(Teaching/Research/Industrial/Placement officer etc.) if any:

Designation	Name of the Organization	Nature appointment regular/ permanent / temp / on contract	Last Pay	Period of service		
				From	To	Period

18. Membership of Professional Bodies (If any):

- a.
- b.
- c.

19. Expected salary :- _____

20. Notice period required to join the post :- _____

21. Attach the separate sheet and explain the following points given below: -

1. Explain your motivation for applying for the position of full-time Placement Officer and describe how your previous experience makes you suitable for the role.
2. Provide details of the placement results achieved during your tenure at your previous institution, including the placement percentage, total number of offers, number of recruiters, highest CTC, average CTC, and median CTC.
3. What specific measures did you implement at your previous institution to improve the overall placement percentage? Mention the results achieved before and after implementing these measures.
4. What strategies did you adopt to improve the average, median, and highest CTC offered to students? Provide measurable outcomes wherever possible.
5. Describe the complete placement process followed at your previous institution, from identifying job opportunities and preparing students to conducting recruitment drives and tracking final offers.
6. What special or innovative initiatives did you introduce to improve student employability, placement numbers, recruiter participation, or salary packages?
7. Considering the varying capabilities of students in a batch, what methods did you use to categorise students and provide targeted training and placement opportunities?
8. What types of placement training did you provide, and how did you identify student skill gaps and evaluate the effectiveness of the training programmes?
9. Describe a major placement-related challenge faced by you at your previous institution, the corrective measures taken, and the outcome achieved.
10. How did you coordinate with the management, Heads of Departments, faculty coordinators, trainers, students, alumni, and recruiters to achieve the institution's placement objectives?

22. Referees, with name designation and address:

First Referee:

Name: _____ Designation: _____

Address: _____

Email ID: _____ Mobile No.: _____

Second Referee:

Name: _____ Designation: _____

Address: _____

Email ID: _____ Mobile No.: _____

DECLARATION

I, hereby declare that the above information furnished by me is true and correct to the best of my knowledge and belief. In case any information is found to be false, my candidature may be rejected including termination of service.

Place.....

Date.....

Signature of the Applicant